

State Council on Libraries & Literacy (SCLL)

Virtual meeting | Feb. 22, 2018 | 10-11:30 AM

ITEM 1: Roll call

- Nancy Schmidt called the meeting to order at 10:02 AM.
 - *Councilmembers present:* Nancy Schmidt; Nicole Andazola; Dee Dee Bossart; Ananda Campbell-Richards; Tod Colegrove; Robert Jones; David Ortlipp; Ian Salzman; Kat Galland-Collins; Margot Chappel; Kim Petersen; Joan Dalusung.
 - *Councilmembers absent:* Renee Olson; Karsten Heise; Connie Lucido; Jeanne Frazier Price; Kathy Ray.
 - *Nevada State Library staff present:* Tammy Westergard; Sulin Jones; Norma Fowler; Matt Erwin.

ITEM 2: Public comment

- There was no public comment.

ITEM 3: Consent agenda

- Ms. Schmidt proposed to approve the minutes from the previous meeting (Oct. 17, 2017). Ms. Chappel moved to accept the minutes. Ms. Bossart seconded the motion. Motion passed unanimously.

ITEM 4: LSTA program update

- Ms. Jones provided a quick overview of the federally-funded LSTA program, which is used to advance federal library priorities. To receive LSTA monies, states must have a plan that aligns with the federal priorities (5 Year Plan). It is this plan that is used to determine statewide funding and sub-grant programs.
 - Council was reminded that it is one of their functions to evaluate and rank LSTA grant applications, as well as ensure that the applications align with federal priorities.
 - All 2018 applications were received and uploaded to Google Drive, but discussion of grant application is embargoed (i.e. cannot be discussed) until the Apr. 17 SCLL meeting.
 - Last year's SCLL members received training on LSTA grant evaluation. Ms. Jones recommended watching webinar on the evaluation process, which consist of a rubric and hour-long video.
- Ms. Galland-Collins asked if copies of the presentation have been provided to councilmembers. Ms. Jones replied that the webinar and attendant materials were on the SCLL LibGuide. Furthermore, she wished to draw members' attention to IMLS outcome guidance and the proposed 5 Year Plan (2018-22).
- Ms. Chappel asked if a PowerPoint could be provided in lieu of the webinar video. Ms. Jones replied in the affirmative and directed councilmembers toward the SCLL LibGuide. A link will also be supplied via Google Drive.
- Ms. Jones did a brief overview of the review process.
- Ms. Campbell-Richards requested clarification as to whether or not councilmembers were expected to score applications before the Apr. 17 meeting. Ms. Jones replied in the affirmative.

- Ms. Schmidt pointed out that pre-meeting scoring is a recommendation and is not required. She continued that the scoring and ranking process can be stressful. Therefore, it may behoove members to prepare for the Apr. 17 meeting ahead of time as it is one of SCLL's most important functions.
- Ms. Jones wished to remind councilmembers that they are expected to abstain from voting and ranking libraries with which they are affiliated.
- A midyear survey has been deployed to all 2017 recipients of LSTA grants and sub-grants. A copy of the survey can be found on the SCLL LibGuide. The 2016 LSTA grant report has been submitted to IMLS. An infographic was provided that shows a map of 2016-17 competitive and mini-grant recipients by congressional district.

ITEM 5: Library developments

- Ms. Schmidt provided an update on Nevada Center for the Book update, in which she stated that the program, which includes both Letters About Literature and Nevada Reads, has partnered with two local authors to promote in-state literacy. The Letters About Literature competition is looking for judges and interested parties should contact Stephanie Gibson via Ms. Jones.
 - Ms. Peterson expressed her enthusiasm for being a judge for Letters About Literacy.
- Ms. Westergard then provided an update on SB549, a \$500,000 grant approved by the Nevada Legislature. The money has been divided into four 'buckets': collection development, databases, emerging technology, and bookmobiles.
 - Ms. Fowler discussed how the collection development funds were dispersed to Nevada libraries that met minimum standards. The amount received was predicated on the amount the respective libraries spend on collection development from their own budget. With funds from SB549, some libraries received twice as much as the previous year. One library reported a 25% increase in circulation.
 - Concerning bookmobiles, Ms. Fowler continued that the three county bookmobiles (Eureka, Elko, and Lincoln counties) received a total of \$20,000 from SB549 to update materials and repair vehicles.
 - Ms. Jones interjected that the bookmobiles have a total of 60,000 sq./mi. to cover and the aforementioned repairs were long needed.
 - Ms. Westergard provided an update of SB549 funding for databases.
 - A survey has been deployed to gather information about databases, workforce training, and virtual reality in local libraries.
 - \$140,000 from SB549 was being used to deploy Headed2, a software-as-a-service program to assist job seekers in finding work and skills enhancement, in libraries. The software has been licensed and will enhance the services provided by libraries. Headed2 is to be used in conjunction with the ten (10) one-stop career centers currently being set up in southern Nevada libraries. This project, in conjunction with a report on the state of Nevada's jobs, is designed to align with Gov. Sandoval's workforce plan.
 - Ms. Westergard went over the Emerging Technology Early Adopter Program (ETEAP) virtual reality project currently underway. For more information, see the attendant LibGuide.

- Ms. Westergard updated Council on the current status of the Nevada Library Co-Op. Cynthia O, formerly of the Humboldt County Library, has been hired as Co-Op coordinator. Subject matter expert Linda Crow of Califa may be hired to help Ms. O with onboarding and workflow to ensure an easy transition. The benefits to hiring Ms. Crow as a consultant include money saving, active management principles, restored confidence in the coordinator position, and ensure better efficiency and compliance.
- Ms. Westergard went over the current vacancies at the Nevada State Library, including the proposed position of program officer (i.e. library director).
- Ms. Westergard provided an update on the Storey County library project, which included a building project, bringing the library up to minimum standards, and a two-week weeding and organization project spearheaded by the Carson City Library. Ms. Fowler was commended for her help with this project.
- An update on the Humboldt County issue (see SCLL Oct. 17, 2017 minutes for an overview) was provided by Ms. Westergard. A new library director is being recruited to fill the current vacancy, whilst the state attorney general's office issues an opinion on the matter.
- Ms. Fowler briefly updated councilmembers on the status of statewide coding initiatives, including services provided by NCLab (deployed in 17 libraries) and coding camps embedded in collaborative summer learning programs.
- Ms. Fowler provided a current status overview of the statewide library certification program, including minimum standards, public library surveys, compliance reports, and a checklist to be submitted by libraries attesting to their compliance. Libraries that do not meet minimum standards may request a waiver.
- An overview of the proposed Nevada Knowledge & Innovation Center (KIC) project was provided by Ms. Westergard.
 - By October of last year, a library space planner, Ruth Metz and Associates, was retained to work in concert and independently with Patrick, a team from Public Works, Jeff, Tammy and library staff to provide: An analysis of key partner roles, responsibilities, risks and rewards; supply analysis of program aspirations; recommendations for space utilization; include key indicators of success moving forward from a collections centered library to a learning centered library.
 - By December 31, 2017, a conceptual space plan was complete. It is available as meeting materials in the Council LibGuide. The conceptual drawings were framed through this document and actively advance the marriage of the State Library and Archive tools and resources with statewide government service. Nevada KIC services will include: access to world-class resources; on- and offline professional development; strategic advisement; vendor display and demonstrations; procurement referrals; research support and mentoring; turn-key meeting spaces; and links between businesses, education & government.
 - Into the foreseeable future this will play an even larger role to protect and advance the quality of life for all Americans because the effectiveness of the State depends upon the commitment, knowledge, skills, and abilities of a highly capable and adaptable workforce. State agencies can only be as effective as their employees. Every employee must be able to efficiently find information, conduct research and analysis, problem-solve, and purposefully acquire knowledge that is then transferred in the form of

products, presentations, training, and follow-up to various audiences. With thoughtful planning, the NV KIC vision can leverage our tools and our assets to build a state service network where communities of practice and partnerships will meet our current needs and set the stage for future generations to meet their own needs.

- Just this week this vision was presented to the Nevada HR Working Group led by the Department of Administration and Division of Human Resource Management. This group of more than 30 department leaders represents a cross-section of executive branch agencies. Governor Sandoval has made workforce development a policy cornerstone of his administration. Developing a 21st century workforce is essential to the success of Nevada public service. Recognizing the executive branch of government needs to focus and prioritize our own workforce to ensure the recruitment, training and retention of dynamic, skilled and adaptable employees, this group commenced its work in December of 2017 and will continue with milestones through June of 2018. The working group will make a series of recommendations that may be enacted by changes in current practices, policies, regulations and laws.
- Actionable changes are being prioritized for quick implementation. Innovative and ambitious solutions are also considered for major initiatives forth 2019 legislature. This project will go before the Public Works Board in August. The immediate feedback from this group was very enthusiastic. State leaders recognize the role of a 21st century state library as an effective solution to the State's workforce development challenges ahead.

ITEM 6: Approval of future meeting dates

- Ms. Schmidt proposed that Council approve future meeting dates. Mr. Ortlipp moved to approve the dates. Ms. Bossart seconded the motion. Motion passed unanimously.

ITEM 7: Public comment

- There was no public comment.

ITEM 8: Meeting adjournment

- Ms. Schmidt adjourned the meeting at 11:27 AM.